**ALDBURY PARISH COUNCIL**

**To Councillors Brady, Eggar, Juniper, McCarthy (Chairman), Moore, O’Neill, Pearce and Tollinton**,

You are summoned to attend the following meeting:

**THE ANNUAL MEETING**

To be held on

**Monday May 14th 2018 at 8.0pm**

**in Aldbury Memorial Hall**

**Members of the public and press are invited to attend this meeting.**

**Mrs L Bancroft**

**Clerk to Aldbury Parish Council**

**8th May 2018**

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**Agenda**

1. **Election of Chair** *– and signing of Declaration of Acceptance of Office*
2. **Election vice-chair** – and signing of Declaration of Acceptance of Office
3. **Apologies for absence** – *to be accepted by the Council*
4. **Declarations of Interest & update of Register of Members’ Interests -** *Cllrs to declare interests particular to this meeting and confirm accuracy of Register of Members’ Interests*
5. **Code of Conduct** *– Cllrs to review and confirm acceptance*
6. **Minutes of meeting on 9th April 2018 to be signed as a true record**
7. **Review Actions List**

*Cllrs to review actions from previous meetings, where issues not covered elsewhere i*

1. **Review list of Cllr duties** *– Cllrs to review and agree responsibilities for 2018/19*
2. **Meeting dates for 2019** – *Cllrs to agree meeting dates for 2019*
3. **Aldbury Pond**

*Update by spokesperson from the Pond Working Group.*

1. **Stocks**

*Update from Cllr Juniper if needed. Clerk to update on Tesco grant and plaques*

1. **Footpaths**

*Cllr Tollinton to update on any issues, including Percy Crow Path*

1. **Annual Parish Assembly**

*Review of Assembly & endorsement of continuing work with Sunnyside*

1. **Allotments**

*Cllr Tollinton to update following meeting of Allotments group*

1. **Tennis Court**

*Cllr Tollinton to update*

1. **Planning Matters**

**1.To discuss the following applications and any received by May 14th:**

**4/01055/18/LDP – 1, Clarkes Spring, Aldbury**

Single Storey Rear Extension

**2.Planning Decisions made by Dacorum BC:**

 **4/02084/17/FHA – 32 Stocks Road, Aldbury**

 REFUSE

1. **Finance**

**See Financial Summary of payments and receipts**

**Resolution required to make the following payments:**

|  |  |  |
| --- | --- | --- |
| Came & Company | £594.38 | Annual Insurance Premium |
| L Bancroft | £91.38 | Claerk’s expenses & additional hours for Annual Parish Assembly |
| EP Productions | £220.00 | Annual website hosting & support / training |
| M Walters | £490.00 | April Mowing |
| Signum Signs | £336.00 | Erection of signs at Stoneycroft |

* *To confirm receipt of Precept and associated grants from DBC totalling £24,713.97*
* *To receive and accept year end accounts for Financial Year 2017-18 and review reserves*
* *Insurance due for renewal on 1st June 2018. Council to approve renewal and payment of £594.38*
* *To approve Cllr O’Neill’s attendance on HAPTC Basic Cllr Training at a cost of £40*
1. **Data Protection**

*Update from Cllr Moore*

1. **Complaints Procedure**

*Cllrs to agree to development of Complaints Procedure for agreement at June Meeting*

1. **Aldbury Booklet**

*Cllr Eggar to propose printing more Aldbury Guide booklets*

1. **Warden’s Report and matters arising**
* *Trees at Recreation Ground*
1. **Correspondence**
	* *Community Transport meeting at Pitstone Parish Council*
	* *Complaint against APC*
2. **Meeting open to the Public**
3. **Any Other Business and to consider items for agenda of next meeting**
* *Health & Safety Risk Assessment*

**Next Parish Council meeting – Monday 11th June 2018**

**Aldbury Parish Council website –** [**www.aldburyparish.org.uk**](http://www.aldburyparish.org.uk)**.**