

ALDBURY PARISH COUNCIL

To: Councillors Eggar, Juniper, McCarthy (Chairman), Moore, O'Neill, Pearce (Vice-Chair) and Tollinton.

YOU ARE SUMMONED TO ATTEND A MEETING
OF ALDBURY PARISH COUNCIL WHICH WILL TAKE PLACE AT 8.00PM ON
MONDAY 4TH MARCH 2019 IN
ALDBURY MEMORIAL HALL.

Members of the public and press are invited to attend this meeting. 25th February 2019

AGENDA ITEM

19/23	Chairman's Welcome. The Chairman to sign the Declaration of Office.
19/24	Apologies for absence - to be accepted by the Council.
19/25	Declarations of Interest - Cllrs to declare interests particular to this meeting.
19/26	Receive questions from members of the public and press (maximum 15 minutes).
19/27	To approve minutes of meeting held on 4th February 2019.
19/28	Aldbury Pond – Cllrs to consider quotations for work to be carried out at Aldbury Pond. Cllrs to consider proposal to pay CMS.
19/29	Allotments – if update.
19/30	Footpaths – if update.
19/31	Planning Matters – to discuss the following planning applications: <u>New this agenda:</u> 4/00289/19/FHA - Chimanimani, Toms Hill Road, Aldbury, Tring, Herts, HP23 5SA. Alterations and extensions to dwelling including roof alterations, part demolition of eastern end of house, construction of two storey rear extension, demolition of rear conservatory replaced by single storey rear extension, part demolition of internal garage and conversion to habitable space; alterations to fenestration and new classing. <u>Ongoing:</u> 4/03165/18/FHA, 32 Stocks Road, Aldbury, Tring, Herts, HP23 5RU. Replace existing garage and summer house with outbuilding to provide non-habitable annex with garage and hobby room. 4/00156/19/TCA – 12 Malting Lane, Aldbury, Tring, Herts, HP23 5RH. Work to trees. If update. 4/03174/18/FHA – 32 Stocks Road, Aldbury, Tring, Herts, HP23 5RU. A new sectional timber framed building to replace an existing garage and summer house. If update. 4/00114/19/FUL – The Retreat, New Ground Road, Aldbury, Tring, Herts, HP23 5SF. Demolition of existing timber dwelling, construction of new 4-bedroom dwelling and single garage. If update.

19/32	<p>Planning Committee.</p> <p><i>Cllrs to discuss the need for setting up a planning committee, seeing that the four/five-week cycle of council meetings does not coincide with the need to comment to DBC within three weeks. If Cllrs decide there is a need, to consider requesting the Clerk to present a draft constitution for a planning committee to the Annual Meeting of the Council in May.</i></p>
19/33	<p>Future IT Needs.</p> <p>Update from IT Team meeting and to consider proposal from The Gallery Partnership to provide IT support to APC.</p>
19/34	<p>Clerk's Pension Scheme – to join Local Government Pension Scheme.</p> <p>Whether the Council want to permit all staff, named posts or named individuals to be in the Scheme.</p> <p>Confirmation that the Council understands the responsibilities as an employer within the Pension Fund and the implications of potential future liabilities. This must include confirmation that the Council will abide by the policies and procedures of the Pension Fund alongside the Scheme regulations</p> <p>Confirm acceptance of the actuarial fees whether it is decided to join the Parish/Town Council pool (£500 + VAT) at the next triennial valuation, or to remain outside the pool and have an individual employer contribution rate calculated (£750 + VAT).</p> <p>HAPTC recommend pooled fund as less risk.</p>
19/35	<p>Storage of Parish Council Files.</p>
19/36	<p>Clerk's Report.</p> <p>Items for Action and Matters Arising from Previous Minutes.</p> <p>Correspondence:</p> <ul style="list-style-type: none"> - Email from Stoneycroft resident concerning level of crime in road and lack of streetlighting. - Email from Residents at Tring Station regarding works to footbridge at Station and reduced parking, noise and concerns. - Email from Network Rail – information about public meeting on 27/2. - Email from Luton Airport – circulated to Cllrs.
19/37	<p>Warden's Report.</p> <p>To consider the Warden's report.</p>
19/38	<p>Stoneycroft Streetlight.</p> <p>Cllrs to consider two quotations to replace damaged wooden pole with new streetlight in Stoneycroft.</p>
19/39	<p>Tring Station.</p> <p>New Footbridge at Tring Station – building work starts 4th March until Autumn.</p> <p>A public meeting about the Tring Station Footbridge works is being held on Wednesday 27th February 6 -7.30 pm at Pendley Manor. Cllr Pearce will attend the public meeting.</p> <p>T Zone Controlled Parking Zone comes into effect on 4 March 2019.</p> <p>Station Road Roadworks scheduled to start on 4 March 2019.</p>
19/40	<p>Elections – 2nd May 2019.</p> <p>Nomination forms need to be completed and submitted to Dacorum Borough Council by 4pm on Wednesday 3rd April. For further information please see https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales</p>
19/41	<p>Annual Parish Assembly 2019 – 29th April 2019.</p>
19/42	<p>Aldbury Shop – Asset of Community Value – if update.</p>

19/43	Hertfordshire County Council Stakeholder Survey.																								
19/44	Review of Financial and Management Risk Assessment.																								
19/45	Review/update asset register.																								
19/46	Internal Auditor - to approve the appointment of Ernest Newhouse as Internal Auditor at cost of £325.																								
19/47	Aldbury Play Area – including £10,000 National Lottery Grant.																								
19/48	Aldbury May Day Fair – 6 th May 2019. Organisers have supplied a copy of insurance certificate to the Clerk.																								
19/49	Aldbury Village Black Bag Day – Sunday 23 rd March 2019. Insurers have been notified and equipment requested from Dacorum Borough Council. Risk assessment completed and on file.																								
19/50	<p>Financial Matters & Clerk's Report</p> <ul style="list-style-type: none"> • Bank Balances & Accounts – previously circulated. • Resolution required to make the following payments: <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Michael Pearce</td> <td>Reimburse Office 365 Membership for Clerk's laptop</td> <td>£135.00</td> </tr> <tr> <td>Clerk</td> <td>Clerk's Salary, Allowance & Expenses</td> <td>£618.05</td> </tr> <tr> <td>HAPTC</td> <td>Election Training (Clerk)</td> <td>£40.00</td> </tr> <tr> <td>Eon</td> <td>Streetlights Feb 19</td> <td>£65.32</td> </tr> <tr> <td>Gallery IT</td> <td>Technical Support</td> <td>£384.00</td> </tr> <tr> <td>Rod Allsworth</td> <td>Reimburse for damaged plants by contractor</td> <td>£25.00</td> </tr> <tr> <td>Debbie O'Neill</td> <td>Reimburse expenses – mileage to training course.</td> <td>£27.00</td> </tr> </tbody> </table>	Payee	Description	Total	Michael Pearce	Reimburse Office 365 Membership for Clerk's laptop	£135.00	Clerk	Clerk's Salary, Allowance & Expenses	£618.05	HAPTC	Election Training (Clerk)	£40.00	Eon	Streetlights Feb 19	£65.32	Gallery IT	Technical Support	£384.00	Rod Allsworth	Reimburse for damaged plants by contractor	£25.00	Debbie O'Neill	Reimburse expenses – mileage to training course.	£27.00
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Next Parish Council meeting – Monday 1st APRIL 2019
Aldbury Parish Council website – www.aldburyparish.org.uk.

Bridget Knight CILCA SLCC – Aldbury Parish Clerk