

ALDBURY PARISH COUNCIL

PARISH COUNCIL MEETING
Held remotely via Zoom on
Monday 5th October 2020 at 8pm
MINUTES

In attendance: Chairman Cllr McCarthy, Vice Chairman Cllr Pearce, Cllr Stretton, Cllr Webb and Cllr Tollinton

Gosia Turczyn – Aldbury Parish Clerk

One member of the public.

20/124

Chairman's Welcome.

The Chairman welcomed everyone and opened the meeting.

20/125

Apologies for absence.

Dacorum Borough Cllr Phil McDowell, Cllr O'Neill and Cllr Juniper sent their apologies.

20/126

Declarations of Interests and Dispensations.

The Chairman declared an interest in HAPTC as The Chairman of HAPTC. Cllr Tollinton declared that she is an allotment holder.

20/127

Public Question Time.

None.

20/128

Hertfordshire Police.

No update.

20/129

Minutes of meeting held on 7th September 2020.

The minutes of the meeting held on 7th September 2020 were PROPOSED BY Cllr Pearce and SECONDED BY Cllr Stretton as being correct and were to be signed by the Chairman.

20/130

Vacancy for Parish Councillor.

The Chairman reported that the interviewing panel is arranging interviews with three candidates.

20/131

Warden's Update.

The Warden reported a broken bench at the Recreation Ground which he put tape over. Cllr Tollinton reported that local contractor agreed to fix it.

20/132

Aldbury Sports Club.

Signed



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Cllr Pearce and Cllr Webb will have a meeting with Sports Club representatives to discuss future arrangements between the Sports Club and the Parish Council.

20/133 Aldbury Recreation Ground Tree Work.

The Council accepted quotes for £680.00 and £155.00 for work to plum trees and scrub clearance behind the tennis court, PROPOSED BY Cllr Pearce and SECONDED BY Cllr Tollinton and carried unanimously.

Cllr Stretton reported about a tree located by the pond at the Green. Its lower branch obstructs the road signs and needs cutting back.

Cllr Tollinton obtained a quote for weed killing and trimming at the tennis court at a cost of £80.00.

Cllr Tollinton will ask the contractor if now would be the right time to carry out the work. It was PROPOSED BY Cllr Tollinton and SECONDED BY Cllr Pearce to accept the quote.

The Clerk will contact the contractor who is responsible for cutting the hedge at the Recreation Ground and ask him to give 5 days' notice so that the hedge can be taped off and ask for the hedge to be cut as low as possible.

The tree working group will report back at the next meeting about the trees at the Recreation Ground.

20/134 Footpaths and Highways inc Bridleways.

The Council discussed whether it would be possible to have a footpath between Aldbury Village and Tring Station.

Cllr Tollinton will investigate further and report back at the next meeting.

20/135 Allotments.

Cllr Stretton reported no progress at present.

HAPTC are holding webinars on allotments. Councillors will decide which webinars to attend.

20/136 Village Green.

Cllr Pearce reported about the work done to Village Green. Cllr Pearce suggested writing a thank you letter on behalf of the Parish Council to the Director of Environment & Infrastructure at HCC. This action was agreed.

20/137 Asset Register.

Cllr Webb completed work on the Asset Register. He confirmed that the phone box was transferred to the Community Heartbeat Trust and not the Parish Council when the defibrillator was installed. Cllr Webb will investigate whether the Covid Group will adopt the phone box.

The Council reviewed and adopted the Asset Register, subject to minor amendments.

20/138 Planning Matters:

Signed Rupert Cothby Date 2.11.2020

Applications:

1. 20/02604/TCA Works to trees. 47 Stocks Road Aldbury Tring Hertfordshire HP23 5RT No Objection.
2. 20/02882/TCA Fell Indian Cedar Tree 9 Malting Lane Aldbury Tring Hertfordshire HP23 5RH No Objection.

Decisions:

1. 20/02370/TCA Works to trees. 1 Malting Lane Aldbury Tring Hertfordshire HP23 5RH Raise No Objection.
2. 20/02371/TCA Works to tree. Summer House 13 Malting Lane Aldbury Tring Hertfordshire HP23 5RH. Raise No Objection.

20/139 Clerk's Report and Correspondence.

The Clerk reported about correspondence received about the Stoneycroft ditch.

Cllr Pearce reported that the water is flowing in the ditch. The meeting agreed that it is the responsibility of the landowner to maintain the ditch and keep it clear.

20/140 Aldbury and Tring Station Play Areas.

Cllr Tollinton will check the Covid-19 sign at the Aldbury Play Area and replace it if necessary.

The Council explored different ways of raising funds within the community, such as setting up crowdfunding to replace the log world and repair the surface under the see-saw and swings at the play area. There would need to be further discussions at later meetings.

20/141 Parking control in Aldbury Village.

The Parish Council had received responses to the Outlooks' article about parking control in Aldbury Village and discussed different measures suggested by the residents. Cllr Juniper will report back at the next meeting.

20/142 Aldbury Parish Council Policies.

Cllr Stretton had drafted the Councillor Co-Option Policy. The Council reviewed and adopted the policy, - subject to minor amendments, PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Pearce.

The remaining policies are work in progress.

20/143 Website Accessibility Compliance.

Cllr Stretton reported that the Accessibility Statement had been put on the parish website. The Council noted the appointment of TEEC Limited to work on the website and thanked Cllr Pearce, Cllr Stretton and the Clerk for the work involved in negotiating the contract.

20/144 Financial Matters.

- 1) A resolution was passed to authorise the following payments PROPOSED BY Cllr Pearce and SECONDED BY Cllr Tollinton and carried unanimously:

Signed



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BACS presented for payment at the meeting on 5th October 2020:

PAYEE	DESCRIPTION	TOTAL
		£3,643.57
HCC Pension	M Turczyn Pension September	£238.92
M Walters	Grass Cutting	£684.00
M Walters	Weed Control - kerbs	£200.00
M Walters	Weed Control – basketball area	£50.00
M Walters	Grass Cutting – July Invoice	£249.00
Colin Chambers	VTA Survey (tree survey)	£280.00
BIDWELLS	Playing Field Rent	£800.00
BIDWELLS	Allotment Rent	£375.00
Gallery Partnership	Network Support	£198.00
M Turczyn	Reimbursement for payment to DBC for parking permit for the village warden	£40.00
Keith Simkin	Reimbursement for bin liners	£2.85
Keith Simkin	Warden Duties	£260.00
Rod Allsworth	The National Allotment Society Membership	£135.00
HAPTC	E Learning courses x 2 for Cllr O'Neill and Cllr Juniper	£120.00
HMRC	PAYE	£10.80

2) Update on financial year 2020-2021.

The Clerk updated the Council on the accounts up to date based on expenditure and income.

3) Accounting Software.

Cllr Webb and the Clerk were shown a demo by Rialtas Solutions Ltd who provide accounting software tailored for Parish and Town Councils. Cllr Webb recommended

Signed

R. Webb

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that the software will allow to produce reports and monitor the accounts in a beneficial way.

The Council debated whether to host the software on the server and have multiple licences at an extra cost or whether to purchase a single user licence.

It was PROPOSED BY Cllr Webb and SECONDED BY Cllr Pearce and carried unanimously to purchase the Alpha Financial Management Software (produced by Rialtas Solutions Ltd) at cost of £645.00 for 1st year and the ongoing cost of £124.00 per year for a single user licence.

4) Preliminary discussion on 2021-2022 Budget.

The draft 2021-2022 Budget was circulated prior to the meeting with some figures still not having been confirmed by DBC. The proposed increase in the precept was discussed by the Council. The Councillors will review the budget prior to further discussion at the next meeting.

The meeting closed at 22:33.

Signed



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